



Evangelical Chinese Church of Tacoma 塔可馬華人證道堂

BANK OF AMERICA ACH Transfer Offering Instructions **线上奉献(美国银行 ACH 转账服务) 设置步骤**

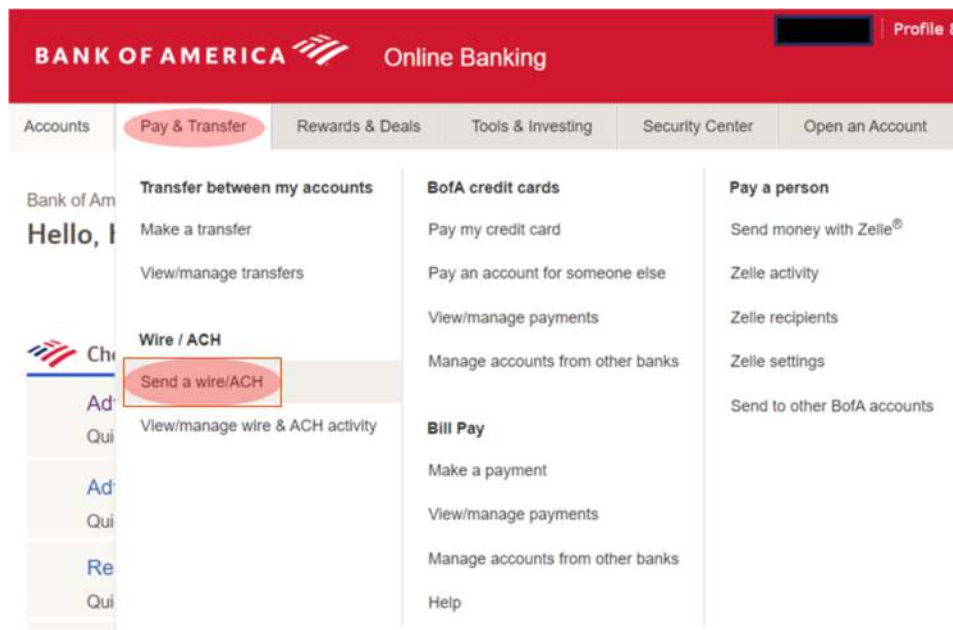
The instructions below show how to contribute to Evangelical Chinese Church of Tacoma through online banking via ACH Transfer service offered by Bank of America

以下说明展示了如何通过美国银行提供的在线银行服务中的 ACH 转账服务，对塔可马华人证道堂进行奉献。

Set up ECCT as a account/recipient (go to #5 if you already have ECCT setup)
设置塔可马华人证道堂为收款对象（如果您已完成设置，请跳至步骤 # 5）

1. Go to the website of Bank of America (www.bankofamerica.com). Log into your online banking. Then, move cursor onto **“Pay & Transfer”** and click **“Send a wire/ACH”** in the drop-down list

打开美国银行网站（www.bankofamerica.com）。登录您的在线银行账户。然后将光标移至 **“Pay & Transfer”**，点击下拉菜单中的 **“Send a wire/ACH”**





2. Click 点击 **“Add account/recipient”**

Send a Wire or ACH transfer

Make Transfer **Transfer Activity** **Add Account/Recipient** **Manage Accounts/Recipients**

* required

From *
Transfer money from

To *
Transfer money to **Add account/recipient**

Amount *
\$

Frequency *
Select frequency

Description (optional) What's this for?





3. Select **“Domestic (U.S.)”**, then select **“A business account, mine or someone else’s, at another ban (only transfers to)”**. Fill form with following info.

点选 **“Domestic (U.S.)”**, 然后点选 **“A business account, mine or someone else’s, at another ban (only transfers to)”**. 使用下列信息填写表格

- Business Name (公司名称): **Evangelical Chinese Church of Tacoma** (塔可马华人证道堂)
- Street address (地址): **7701 Lakewood Dr. W**
- City (城市): **Lakewood**
- State (州): **WA**
- Routing number (银行路由号): **125000574**
- Account number (银行账号): **471021041648**
- Re-enter Account number (再次输入银行账号): **471021041648**
- Account Type (账号类别): **Business Checking**

Check box under (勾选) **“2. verify your identity”** and then click (点击) **“Add Account”**





4. Now ECCT is setup as a recipient in ACH transfer
塔可馬華人證道堂已被添加為 ACH 轉賬的收款對象

Ready to Make offerings using online ACH transfer service
可以開始使用 ACH 轉賬服務進行奉獻





Make Offering Using ACH Transfer Service 使用 ACH 转账服务进行奉献

5. Select **"From"** account, and then select ECCT Keybank account as **"To"** account
在 **"From"** 框内选择出款账号, 在 **"To"** 账号框内选择塔可马华人证道堂 keybank 账号
 - a. Select delivery speed option with \$0 fee (选择免费的汇款服务选项)
 - b. Enter the offering amount in the **"Amount"** Box (在 **"Amount"** 框中输入奉献金额)
 - c. **Frequency** (奉献频率)
 - d. Enter the designation in the **"Description"** box for your offering (For example: General Fund, FISH, Other or etc.)
在 **"Description"** 框中输入您的奉献用途 (例如: 一般基金, FISH, 其他等)
 - e. Click (点击) **"Continue Transfer"**

Send a Wire or ACH transfer

Make Transfer Transfer Activity Add Account/Recipient Manage Accounts/Recipients

* required

From *
[Account Selection Box]

To *
ECCT 1648 (KeyBank) Add account/recipient

Delivery speed : Learn more about your delivery speed types, fees and limits.

3 business days, \$0 fee, **ACH Transfer**, 8 PM ET cutoff time

Next business day, \$0 fee, **ACH Transfer**, 8 PM ET cutoff time

Same business day, \$30 fee, **Wire Transfer**, 5 PM ET cutoff time, most often required for real estate closings; money is not recoverable; similar to using a cashier's check to get final funds to a recipient

Learn more about ACH and wire transfers

Amount *
\$ [200]

Frequency *
One time, immediately

Start on date: 07/10/2023
Estimated arrival date: 07/11/2023

Description (optional) What's this for?
General

Please do not use special characters: % < > : - # / & *

Continue Transfer Cancel





- Click (点击) **“Make Transfer”**

Send a Wire or ACH transfer

Make Transfer **Transfer Activity** **Add Account/Recipient** **Manage Accounts/Recipients**

If you authorize this transfer select "Make Transfer", otherwise select "Don't Make Transfer".

From: Adv Tiered Interest Chkg - [REDACTED]
To: ECCT 1648 (KeyBank)
Delivery speed: Next Business Day
Delivery method: ACH
Amount: \$300.00
Fee: \$0.00
Frequency : One time, immediately
Start on date: 07/10/2023
Estimated arrival date: 07/11/2023

Make Transfer **Don't Make Transfer**

- ACH transfer is completed and confirmation page will be displayed on your screen
ACH 转账完成, 确认页面将会在屏幕上显示

